



Minutes of Trinity Primary PSA Meeting

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| Where: 7pm in staff room | | Date: 9 Oct 2018 |
| Present | Laura Lewis (Chair), Cheryl Berthinussen, Kirsteen Harrison, Fran Wallace, Roy | |
| Apologies | Heather Grey, Claire Sharpe, Helena, Anne Clouston, Laura McGadie | |
| AGENDA TOPICS | | |
| Halloween Party | | |
| <p>Halloween parties for p3-p7 to take place on 25th Oct as follows: P3-4 - 6.30 til 7.15 pm P5-7 - 7.00 til 7.45 pm</p> <ul style="list-style-type: none"> - As there are fewer helpers than in previous years, the parties will consist of a disco in the gym hall (30 mins) then snack and drink in dining hall (15 mins). - snack to consist of Halloween cakes and a drink - As the parties will overlap, the p3-4 will go to the dining hall at 7pm for drink and snack as the p5-7's come in to the gym hall for their party. - P5-7s to enter the gym hall via the fire exit door near the car park to ensure smooth transition. ACTION need to ensure this is coned off on the night of the parties <p>ACTION: Anne to put out a request for helpers on the night. Also need helpers to sell tickets on the mornings of Tues, Weds and Thurs in the week of the party (£2 each).</p> | | |
| Winter Fair | | |
| <ul style="list-style-type: none"> - this will take place on 22nd November - craft stalls in gym hall being organised by Helena - stall holders will pay £20 for a stall - bar has been confirmed for the foyer area - however the person who organised the highly successful craft activities in the dining room is unable to do the same again this year. However she is very willing to do a handover to another volunteer(s) - ACTION a coordinator for crafts is urgently needed for this year's fair. A number of volunteers will also be needed to help them on the night. - It was agreed that due to the fact that some key PSA members were unable to attend, a further meeting will be held to discuss the finer detail of the Winter Fair - ACTION Laura to circulate dates | | |



Lets

There are ongoing discussions with the Council about charging the school for after-school events

50/50 club

This used to be organised by Becca. Anne has taken this over and there is an ongoing handover.

AOB

Adventure Golf Island had been in contact via Facebook page

ACTION: Kirsteen to contact them about donating a raffle prize for the May Fair

Next meeting:

Wednesday 16th January 2019, staff room

Contact the PSA
trinityprimarypsa@gmail.com

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