

Trinity Primary School Parent Council Meeting
Minutes Tuesday 4th December 2018 19:30

1. Present: Helen Duncan (chair), Karen Stevenson (minutes), Kate Goodall, Jacqueline Scott (HT), Jennifer Bird, Kirsty Wilkie, Christiaan Hofstra (treasurer), Cath Kidd, Eleanor Bird (Councillor), Jim Campbell (Councillor)

Apologies: Clare Sharp, Catriona Regan, Angela Robertson, Cllr Gordon Munro, Cllr Adam McVey

2. Previous minutes accepted. Tombola raised £100 from Christmas Fair. 52 point parental engagement plan - no further information. Thanks to the PC, mugs have been purchased for use during parent/carer coffee mornings instead of plastic/polystyrene cups.
3. Correspondence. 'She Scotland' is being trialled at Trinity Academy. TPS currently not considering gender-specific projects.

The PSA has paid out £660 since August 2018 to Trinity Academy for use of the school in evenings e.g. drama club, football. The secondary school janitors are paid until 22:00 therefore it is unclear why these costs are being incurred by the PSA, or where the money goes (possibly to 'Lets' in CEC). David Bruce (Life-long learning officer in CEC) is to meet with PSA chair to clarify. If this is an ongoing cost, the clubs ran by the PSA may have to be restricted having the knock-on effect of causing a reduction in the number of funded places in clubs.

4. HT report (see attached). Lorna Sibbald is currently on secondment to a different Primary School covering maternity leave.
5. Trinity Primary Experiences. Pupils and staff have been collaborating on a document describing experiences pupils should have had by the time they leave TPS, and have come up with the following:
 - Had a story published in a book.
 - Learnt origami.
 - Done outdoor art.
 - Been on a residential experience.
 - Climbed Arthur's Seat.
 - Had an outdoor adventure experience.
 - Learnt to swim.
 - Learnt to ride a bike.
 - Taken part in a tournament.
 - Performed. Gone on a train.
 - Gone on a long hill walk.
 - Visited a zoo.
 - Looked after an animal.
 - Supported a charity.
 - Been to the theatre.
 - Learnt a language.

- Visited a different city.
- Visited a museum/art gallery.
- Visited a historic building.
- Taken part in Star Time.
- Been skiing.
- Run the Trinity mile.
- Had a sleepover in school.
- Met the emergency services.
- Been to the cinema.
- Visited the library.
- Had a pyjama and movie day.
- Visited a waterfall/river/loch.
- Been on a beach trip.
- Built a fire and toasted marshmallows.
- Grown vegetables.
- Used a compass.
- Been to Sculpture Workshop.
- Worked with Scottish Opera.
- Heard live music.
- Gone on a boat.
- Cooked a meal.

Other suggestions from PC attendees:

- Edinburgh Festivals
- EMF support/participation
- Other cultural experiences
- Visit Scottish Parliament
- Carry out a civic duty

6. Meeting updates.

Trinity Community Council meeting was attended by Jen on behalf of PC (thanks to Jen for this). There is a Wardie PS rep on board already. TPS PC rep is now to be invited everytime. Discussed boundary on edge of Victoria Park. TA PC rep stated that there was a plan for a new build school to replace TA.

Locality meeting at TA was attended by Angela. Main focus of discussion was budget. Possibility of cutting support for learning (SfL). Update from JS – a change to SfL is afoot, probably not cuts.

7. TA update. Crawford McGee has put together a bulletin re: TA rebuild to involve locality parents.

8. Victoria Park update. The fencing is arriving next week. It was decided to remove this as a standing item from the PC meeting agendas for now. We will revisit the possibility of a permanent transfer of the land at a later date following the clarification of the TA position. This might be done alongside offers by the school to develop the area (e.g with artificial grass).

9. PC Communications. Cat R not present. See previous minutes re: P2 parent concerns re: communication on social media (WhatsApp). Guidance to be issued to PC members on how to respond to this in event of any future incidents and can be used as desired.
10. Accounts. Cheque has been cashed by TPS. Nil in account. CH looking into digital banking.
11. AOCB.
 - The front gate has been left unsecured at its base due to a tripping hazard but it can now swing out onto pavement. JS to look into this.
 - All the gates are to have the same padlocks therefore the same keys
 - Plan is to use the Victoria Park gate as the main back entrance and close off the lane gate.
 - The phone in the 'Pavilion' is non-functioning which is not ideal for security. Staff currently using personal mobile phones to communicate.
 - Resilience team walked around the school and agreed that the building cannot be locked down in the event of a security breach. Procedures are in place for alerting staff to e.g. intruders
12. Meeting Dates for session 2018/19
 - Tuesday February 5th
 - Tuesday March 19th
 - Tuesday May 21st